

The Stokes County Board of Education met in a regular session on Monday, November 21, 2016, at 6:00 p.m., at Poplar Springs Elementary School in King, North Carolina.

Board Members Present: Mrs. Sonya Cox, Chairperson; Mrs. Pat Messick, Vice-Chairperson; and Mr. Bill Hart, member. Ms. Becky Boles, member, and Mr. Jamie Yontz, member, were absent.

Administration Present: Dr. Brad Rice, Superintendent; Mr. Tony George, Assistant Superintendent; and Mrs. Ann Robertson, Administrative Assistant; Ms. Ann Sliger, Director of Student Information; Mr. Brad Lankford, Director of Transportation; Mr. David Burge, Executive Director of Operations; Mr. Doug Rose, Director of 6-12 Education; Ms. Lanette Moore, Executive Director of Finance; Mrs. Lisa Dillon, Director of Child Nutrition; Mrs. Marsha Erskine, Director of K-5 Education; Ms. Melisa Jessup, Executive Director of Human Resources; Mr. Michael Sands, Director of Testing and Accountability; Mr. Ricky Goins, Director of Maintenance; Mrs. Sarah Wood, Director of Media and Technology; and Mrs. Traci Royal, Director of Special Programs. Mr. Fred Johnson, School Board Attorney was also present.

Mrs. Cox invited those who wished to participate to join the board members in an invocation. This was followed by the pledge.

Good News:

Pinnacle Elementary was recognized for achieving EXEMPLAR status for the third year in a row for their Positive Behavior Intervention and Support (PBIS) implementation efforts.

Stokes Early College High School was recognized for their 2016 graduation rate of 97.3%.

Public Comments:

There were no public comments.

Consent Agenda

Mrs. Messick made a motion to approve the consent agenda items. Mr. Hart seconded the motion and it was approved 3-0, Boles and Yontz absent. The following items were approved as part of the consent agenda:

Minutes:

Regular session minutes from October 17, 2016 and work session minutes from November 7, 2016 were approved as presented.

Fund Raiser Requests shared as information items:

The following fund raiser request has an estimated profit of more than \$1,000.00. This request was approved by the superintendent and provided for board members' information.				
School	Date	Sponsor	Activity	Estimated Profit
Piney Grove Middle	March 6-17	School	Cookie Dough Sales for General Fund	\$1,500

The following fund raiser requests have an estimated profit of no more than \$1,000.00. These requests were approved by the schools' principals and were provided for board members' information.				
School	Date	Sponsor	Activity	Estimated Profit
Chestnut Grove Middle	November 15-22	Athletics	Great American Brochure Sale for Athletic Funds	\$1,000
Piney Grove Middle	September 6-30	PTO	Donation Drive for Instructional Supplies	\$1,000
Piney Grove Middle	March 4	PGMS & LES PTOs	5K for Teacher Appreciation	\$1000
Piney Grove Middle	August 24- November 3	EC Class	Raffle Tickets on Goodie Basket for EC Classroom and Student Supplies	\$200
Piney Grove Middle	November 21- January 23	Athletics	Raffle Tickets for TV	\$1,000
South Stokes	December 1- January 15	FFA	Country Meats for Farm Animal Day Expenses	\$500
South Stokes	1-1-17 Ongoing	FFA	Assoc Motor Club (AMCM) Marketing for Field Trip	\$200

Field Trip Requests:

School and Sponsor	Trip Location/Date/Cost	# Students/Transportation
Chestnut Grove Middle Maser/Narutowicz	NJHS Trip Charleston, SC April 26-28, 2017 Cost to Students: \$350	90 Students 60 Adults Charter Bus
North Stokes High School South Stokes High School Hall/Roudabush	FFA Livestock Judging Team Raleigh, NC November 28-29, 2016 Cost to Students: NA	6 Students/NSHS 2 Adults Activity Bus

South Stokes High School Roudabush	FFA North American International Livestock Expo Louisville, KY November 8-12, 2016 Cost to Students: 0	2 Students 4 Adults Parents Transporting
West Stokes High School Schakel	Marching Band Biltmore House & Competition October 28-29 Cost to Students: \$109	53 Students 8 Adults School Bus  Approved by BOE Poll on 10-24-16

Budget Resolution:

Board members reviewed the Budget Resolution at their work session on November 7. The Resolution shows an estimate of all revenue and expenditures anticipated for the 2016-2017 school year.

2017-2018 Academic Calendar:

Board members reviewed the proposed 2017-2018 Academic Calendar at their work session on November 7. The calendar has 176 instructional days and 1025 instructional hours. The first day for students is August 28, 2017 and the last day for students is June 6, 2018. Scheduled inclement weather make up days are: January 16, February 19, February 20, April 2, June 7, June 8, June 11, March 23, March 26, March 27, March 28 and March 29.

2017-2018 Stokes Early College Calendar:

Board members reviewed the proposed 2017-2018 Stokes Early College calendar at their work session on November 7. The calendar has 180 instructional days. The first student day is August 7 and the last student day is May 18. Inclement weather make up days are: January 2, February 9, March 14, May 21, May 22, May 23, March 12, March 13 and March 29.

Merit Bonus Plan:

Board members approved the Merit Pay Bonus Plan as presented at their November 7 work session. This bonus comes from the General Assembly and cannot be an across the board bonus. Eligible employees are school based administrators, Central Office administrators, teacher assistants, school and Central Office clerical staff, bus drivers, occupational therapists and physical therapists. Those that do not qualify are teachers, Bus Garage employees, Maintenance employees and School Nutrition employees. Plans are to pay the bonus in April, 2017.

Lottery Application for Debt Service:

Board members approved initiation of a lottery application for \$450,000 to cover debt service for the Nancy Reynolds Elementary construction costs. This amount is based on Stokes County's planning module. The application was revised by the county from \$400,000 to \$450,000.

Surplus Items for Disposal on Govdeals.com:

Board members approved the following items for disposal on Govdeals.com:

CN0026	Raetone Refrigerator
CN0027	Delfield Refrigerator
CN0028	Ice-O-Matic Ice maker
CN0029	Hobart Floor Mixer
CN0030	Hobart Table Top Slicer
CN0031	Hobart Table Top Slicer
CN0032	Hobart Table Top Slicer
CN0033	Hobart Table Top Food Cutter
CN0034	Hobart Food Processor
CN0035	Hobart Large Floor Mixer
CN0036	Remcor Ice Dispenser
CN0037	Remcor Ice Dispenser
CN0038	Servend Ice Dispenser
CN0039	Hobart Table Top Mixer
CN0040	Trash Cans
CN0041	Various Pots and Pans
CN0042	Various Plastic Wears
CN0043	Various Metal Pans and Utensils
CN0044	Table Top Slicer
CN0045	1999 Ford F-150 WS SuperCab Short Bed 2WD
CN0046	1 Lot of Rubbermaid Trash Cans
CN0047	1 Lot of Various Metal Pans, Pots and Pizza Pans
CN0048	Dish Cart
CN0049	Emerson Microwave
CN0051	Plastic Bowls
CN0052	Plastic Trays
CN0053	Mixer Parts and Attachments
CN0054	Table
CN0055	Cres Cor Warming Cabinet
CN0056	Cres Cor Warming Cabinet
CN0057	C-VAP/Winston Warming Cabinet
CN0058	Jet Spray Beverage Dispensers
CN0059	Cornelius Ice Dispenser
CN0060	Hobart Floor Mixer
CN0061	Hobart Table Top Food Cutter/Chopper
CN0062	GE Deep Fryer
CN0063	Hobart Table Top Slicer

CN0064	Otis Spunkmeyer Table Top Cookie Oven
CN0065	Hobart Table Top Food Cutter/Chopper
CN0066	Hobart Table Top Mixer
CN0067	Toma Pro II Manual Slicer
CN0068	Kitchen Aid Table Top Mixer
CN0069	Plate and Silverware Holder
CN0070	Hobart Table Top Slicer
CN0071	Hobart Floor Mixer
CN0072	1 Lot Metal and Stainless Steel Pot, Pans, Trays, Bowls
CN0073	Hobart Floor Mixer
CN0074	2 Plastic Storage Bins
CN0075	1 Lot Assorted Silverware and Holder
CN0076	Delonghi 60 Cup Coffee Pot
CN0077	Hobart Hot Plate

### Discussion Agenda

#### Discussion of State Report Cards:

Mr. Michael Sands, Director of Testing and Accountability, reported that the NC State Report Cards were released on November 14<sup>th</sup>. Each school was given snapshots to distribute to every student so that parents are informed of the status of their child's school. Principals have been asked to send those snapshots home before the Thanksgiving holiday. The district and school welcome letters have been posted on the district website.

#### Discussion of Teacher Bonuses:

The General Assembly's 2016 appropriation bill included three pilot programs to provide financial bonuses based on student performance. The three areas are:

- Teachers of Advanced Placement/International Baccalaureate courses will receive bonuses of \$50 per AP/IB exams taken by their students and receiving a grade of 3 or above (AP) or a grade of 4 or above (IB). Bonuses are set at a maximum of \$2,000 per teacher per year. This first round is based on exams taken in the 2015-16 school year, and bonuses will be payable in January 2017 for the first time. A total of \$4.3 million was appropriated for this purpose.
- Career technical education teachers will receive bonuses ranging from \$25 to \$50 per student earning an approved industry certification or credential as defined and valued by the Department of Commerce in concert with the State Board of Education. This bonus is capped at \$2,000 per teacher per year and will be payable in January 2017 for the first time based on 2015-16 credentials earned. A total of \$600,000 was provided for this program.
- Third grade teachers in the top 25 percent of teachers in the state (based on the Education Value-Added Assessment System (EVAAS) student growth index score for third-grade reading from the previous year) will be eligible for bonuses. Of the \$10 million provided for this purpose, \$5 million is to be allocated equally among qualifying teachers and \$5 million will be proportionally

based on average daily membership for each local school district and then distributed equally among qualifying teachers in each school district. These will be paid in January 2017 for the first time.

DPI will be generating the list of recipients and that information will be shared with our Human Resources Department.

Discussion of NCStar:

Mr. Doug Rose, Director of 6-12 Education, shared information on NCStar with board members. He explained that NCStar will replace the templates used by schools in the past to create their School Improvement Plans. Board members were given a guest login for each school. Mr. Rose stated that guest logins will be provided to parents so they can see exactly what is going on in this process at their schools.

Discussion of Copier Contract Revision:

Ms. Lanette Moore, Executive Director of Finance, stated our current contract with Toshiba ends in 2020. They have approached us with a plan to put printers into classrooms, labs, work rooms and administration. Along with that, they will allow us to keep any copiers we feel are needed. They have been charging us based on the number of copies made and will now charge us based on ADM. Toshiba estimates we will save \$66,000 in a year's time.

Ms. Moore stated that our high school principals have a concern with the charge being based on ADM, but Toshiba also does our imaging program and that will continue.

Paper is not included, but everything else will be. They will have extra printers on site in case one goes bad so there will be no breakdown time.

If we see that this is not working, we can change back to our current process. We are excited about this and feel it is going to put technology where it needs to be.

Board members had no concerns with proceeding with this.

Discussion of Mail Machine Agreement:

Ms. Lanette Moore, Executive Director of Finance, stated that our current agreement with Pitney Bowes ends in December. Meetings were held with two companies and quotes were received from both vendors.

Ms. Moore recommended renewing the Mail Machine Agreement for sixty months with Pitney Bowes. The current monthly rate is \$403.00 and the renewal rate will be \$305.51 per month. This is a savings of \$1,172.28 per year. She added that we have had no issues with the machine we have at this time.

Board members had no concerns with proceeding with this recommendation.

Action Agenda

Approval of Capital Outlay Budget Amendment #1:

Ms. Lanette Moore, Executive Director of Finance, stated this budget amendment moves left over money from the Chestnut Grove roof project to other projects the commissioners have approved. Mrs. Messick made a motion to approve Capital Outlay Budget Amendment #1. Mr. Hart seconded the motion and it was approved 3-0, Boles and Yontz absent.

Information and Announcements

Forsyth Tech Stokes County Center - Open House and Ribbon Cutting - December 8, 2016 – 10:00 AM  
PTEC Signature School Award Breakfast – December 9, 2016 at UNCG Elliott Center - 8:00 AM  
Christmas Breakfast – December 16, 2016 at Camp Hanes – 8:15 AM

Dr. Rice thanked Mr. Hart for his years of service with the board. He stated that Mr. Hart has been a friend to this district for years. He presented Mr. Hart with a gift of appreciation.

The Board of Education scheduled the following meetings:

December 12, 2016	Regular Session	6:00 PM	Administrative Office
January 9, 2017	Regular Session	6:00 PM	Administrative Office
February 6, 2017	Work Session	8:30 AM	Administrative Office
February 20, 2017	Regular Session	6:00 PM	Administrative Office

At 6:20 p.m., Mr. Hart made a motion to enter closed session as allowed by NC General Statute 143-318.11(a)(1)(3)(6). The motion was seconded by Mrs. Messick and approved 3-0, Boles and Yontz absent.

[Closed Session]

At 6:50 p.m., Mr. Hart made a motion to return to open session. The motion was seconded by Mrs. Messick and was approved 3-0, Boles and Yontz absent.

Personnel:

Mr. Hart made a motion to approve the personnel and coaching reports. Mrs. Messick seconded this motion and it was approved 3-0, Boles and Yontz absent. The approved personnel and coaching recommendations are attached to these minutes.

At 6:50 p.m., Mr. Hart made a motion to adjourn. The motion was seconded by Mrs. Messick and was approved 3-0, Boles and Yontz absent.

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Chairperson

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Secretary

**Personnel Report  
November 21, 2016**

	Last Name	First Name	Position	School	Effective Date
<b>Add Position</b>					
	Baker	Sheena	Bus Driver	South Stokes High	10/31/2016
<b>Change Position</b>					
	Pruitt	Dean	Mechanic II	Bus Garage	11/28/2016-3/1/2017
			From Fuel truck driver to Mechanic II		
<b>Leave Of Absence</b>					
	Boyles	Alan	Transportation Mechanic	Bus Garage	9/15/2016 - 12/15/2016
	Fowler	Heather	5th Grade Teacher	Pine Hall Elementary	10/20/2016 - 1/3/2017
	Goodman	William	Maintenance Worker	Maintenance	11/7/2016 - 2/28/2017
	Martin	Tommy	Bus Driver	Nancy Reynolds Elementary	11/23/2016 - 6/13/2017
	Musten	Martha "Amy"	Principal	Pine Hall Elementary	1/3/2017 - 2/28/2017
	Rutledge	Kelly	PE Teacher	Sandy Ridge Elementary	12/19/2016 - 1/31/2017
<b>New Hire - Permanent</b>					
	Browder	Kimberly	Teacher Assistant	Germanton Elementary	12/5/2016-6/13/2017
	Campbell	Susan	Teacher Assistant	Sandy Ridge Elementary	11/28/2016-6/13/2017
	Cox	Jennifer	Instructional Coach	Poplar Springs/Walnut Cove	1/3/2017
	Hall	Mary "Katie"	1st Grade Teacher	Poplar Springs Elementary	1/3/2017
	Stogner	Amber	Teacher Assistant	Poplar Springs Elementary	1/3/2017-6/13/2017
	Voss	Robert	Media Specialist	Germanton Elementary	1/3/2017
<b>New Hire - Temporary no benefits</b>					
	Atkins	Martha	Substitute Teacher	Systemwide	11/22/2016
	Cothran	Christen	5th Grade Teacher	Mount Olive Elementary	1/3/2017 - 2/28/2017
					LOA Jordan Edmonds
	Cox	Samantha	5th Grade Teacher	Mount Olive Elementary	11/28/2016-12/21/2016
					LOA Jordan Edmonds- contingent on background check
	Cunningham	Ashley	Substitute Teacher	Systemwide	11/22/2016
	Gentry	Tim	Substitute Teacher	Systemwide	11/22/2016
	Green	Julie	Substitute	Mount Olive Elementary	10/31/2016-12/20/2016
					LOA Counselor
	Haynes	Tanner	Substitute Teacher	Systemwide	11/22/2016
	Heath	Kenneth	Fuel Truck Driver	Bus Garage	11/28/2016-3/01/2017
	Hincher	Donnie	Transportation Mechanic	Bus Garage	11/1/2016
					Retired Temp Employee
	Hodge	Donna	Substitute Child Nutrition	Systemwide	11/9/2016
					Also Bus Driver SRES
	Hutchens	Kayla	Substitute Teacher	Systemwide	11/22/2016
	Joyner	Christopher	Custodian	London Elementary	11/2/2016
	Kirkpatrick	James	Interim Principal	Pine Hall Elementary	1/3/2017 - 2/28/2017
					LOA Amy Musten
	Kirkpatrick	James	Tutor	Walnut Cove Elementary	12/1/2016 - 12/21/2016
	Landress	Carla	Tutor	Poplar Springs Elementary	11/22/2016-6/8/2017
	Matthews	Selwyn	Truancy Officer	South Stokes High	11/7/2016-6/9/2017
	Morrison	Charlotte	Bus Monitor	West Stokes High	11/22/2016
	Newsome	Frances	Tutor	Poplar Springs Elementary	11/22/2016-6/8/2017

**Personnel Report  
November 21, 2016**

<u>Parrish</u>	Tasha	Substitute	Mount Olive Elementary	10/31/2016-12/21/2016
				LOA Counselor
<u>Rhodes</u>	Sandy	Substitute Teacher	Sandy Ridge Elementary	12/19/2016 - 1/31/2017
				LOA Kelly Rutledge
<u>Smith</u>	Marla	Substitute Child Nutrition	Systemwide	10/24/2016
				Also Bus Driver SESMS
<u>Sullivan</u>	Susan	Substitute Teacher	Systemwide	11/22/2016
<u>Tamer</u>	Tina	Tutor	Walnut Cove Elementary	11/14/2016-6/2/2017
<u>Tate</u>	Ashley	Tutor	Walnut Cove Elementary	11/14/2016-6/2/2017
<u>Taylor</u>	Melissa	Substitute Teacher	Systemwide	11/22/2016
<b>Resignation</b>				
<u>East</u>	Michael	Maintenance Worker	Maintenance	10/25/2016
<u>Lynch</u>	Erin	Instructional Coach	Poplar Springs/Walnut Cove	11/1/2016
<u>MacKnight</u>	Sandra	EC Teacher	King Elementary	11/10/2016
<u>Redding</u>	Darren	Drafting Teacher	South Stokes High	12/2/2016
<u>Royal</u>	Traci	Director of Special Programs	Central Services	12/21/2016
<b>Transfer</b>				
<u>Blankenship</u>	Natasha	Bus Driver	King Elementary	10/31/2016
				From South Stokes High to King
<u>Scott</u>	Robin	Media Specialist	Southeastern Middle	1/3/2017
				From Germanton to Southeastern
<b>For Information</b>				
<u>Sapp</u>	Tommy	Custodian	London Elementary	MLOA 10/1/2016 - TBD

OIG Program Recommendations:

Justin Carter	Teacher	Southeastern Middle School
David Martin	Teacher	Piney Grove Middle School
Rhonda Cobb	Teacher	Chestnut Grove Middle School
Jennifer Burge-Carter	Bus Driver	Chestnut Grove Middle School

**Coaching Report**  
**November 9, 2016 (Approved by Board Poll)**  
**November 21, 2016 Regular Session**

The following recommendations were approved by a Board of Education poll on November 9, 2016:

Chestnut Grove Middle School – Winter Season:

Trey Wiggins	Wrestling Assistant	Employee – Paid
	Note: More than 40 wrestlers; extra	Assistant Coach needed.

Piney Grove Middle School – Winter Season :

Parthenia Garlock	Cheerleading Head	Non-Employee - Paid
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Southeastern Middle School – Winter Season:

Chad Ryan	Basketball Head (M) – REMOVE	
Michael Smyntek	Basketball Head (M)	Non-Employee – Paid
Mack (William) Hodges	Baseball Head - REMOVE	

North Stokes High School – Winter Season:

Jacqueline Zelko	Cheerleading Assistant	Employee - Paid
Nick Brandes	Wrestling Head - REMOVE	
Nick Brandes	Mat Maids	Employee - Paid
Matthew Wise	Wrestling Assistant - REMOVE	
Matthew Wise	Wrestling Head - ILT	Employee - Paid

South Stokes High School - Winter Season:

Hunter Ford	Basketball Assistant	Non-Employee - Volunteer
Whitney Barker	Basketball Assistant (W)	Employee - Paid
Anthony Smith	Indoor Track Head (M)(W)	Non-Employee - Paid
James V Tuttle	Mat Maid Head	Employee - Paid
James V Tuttle	Wrestling Assistant - REMOVE	
Jordan Ford	Wrestling Assistant	Employee - Paid

Cynthia Snow                      Track Head (W) - REMOVE

Brian Mabe                         Track Assistant (M)(W) - REMOVE

West Stokes High School – Winter Season:

Larry Weldon                      Indoor Track Head                      Non-Employee - Paid

Noel T. Helms, Jr.                      Wrestling Assistant                      Non-Employee Paid

**Coaching Report  
January 21, 2016**

The following coaching recommendations were approved at the January 21, 2016 board meeting:

Chestnut Grove Middle School - Winter Season:

Brian Sikarskie                      Basketball Assistant                      Employee – Paid

Southeastern Middle School – Spring Season:

Jimmy Via                              Tennis Head (M) – REMOVE

Kevin Fischer                         Tennis Head (M)                         Employee – Paid

North Stokes High School – Winter Season:

Andy Kopp                              Indoor Track Assistant                      Non-Employee – Volunteer

Bill Hart                                 Indoor Track Assistant                      Employee – Volunteer

South Stokes High School – Winter Season:

Troy Shumate                         Indoor Track Asst. (M)(W)                      Non-Employee - Paid

Iris Mudd                                 Indoor Track Asst. (M)(W)                      Non-Employee – Volunteer

South Stokes High School – Spring Season:

Danny Bowman                         Soccer Head                                 Non-Employee – Paid

West Stokes High School – Winter Season:

Kyle Southern                         Wrestling Assistant (Vol.)                      Non-Employee - Volunteer